GENTLETOOLS / FREE RESOURCE SERIES

VEHICLES / 8 PAGE EDITION

Car Maintenance & Service Log PDF

Keep service dates, mileage, costs, invoices and outstanding concerns together.

NOT JUST AN EMPTY FORM

A service log makes the next repair easier to discuss with a mechanic and provides a factual history for the owner. It does not guess at maintenance intervals.

THE FOUR-STEP WORKFLOW

1. **Define what is known**
2. **Track actual events and evidence**
3. **Compare before deciding**
4. **Assign the next concrete action**

- [ ] Separate estimates and verified facts
- [ ] Keep sensitive data secure

No login or email gate. Information you enter stays in the PDF.

VEHICLE SERVICE BUDGET & NEXT STEP

Build the baseline

Write facts and sources before filling the main table. Do not guess at missing information.

Project or subject

Date or period

STEP 1 Record vehicle basics and current concerns without diagnosing them.

STEP 2 Log service date, odometer reading, work carried out and cost.

STEP 3 Use the actual owner manual or service advice for the next review.

STEP 4 Which fact or document still needs checking?

VEHICLE SERVICE BUDGET & NEXT STEP

Keep a dated record

Record what actually occurred. Reprint this page whenever you need more rows.

Reference period

Review date

SERVICE ITEM	QUOTED COST	PAID COST	SERVICE DATE	ODOMETER / RECEIPT REFERENCE

Outstanding question or record to confirm

VEHICLE SERVICE BUDGET & NEXT STEP

Keep a dated record

Record what actually occurred. Reprint this page whenever you need more rows.

Reference period

Review date

SERVICE ITEM	QUOTED COST	PAID COST	SERVICE DATE	ODOMETER / RECEIPT REFERENCE

Outstanding question or record to confirm

VEHICLE SERVICE BUDGET & NEXT STEP

Compare with evidence

WHAT THIS DOCUMENT HELPS WITH

A service log makes the next repair easier to discuss with a mechanic and provides a factual history for the owner. It does not guess at maintenance intervals.

1. Current facts

CURRENT	OPTION	EVIDENCE

2. Alternative course

CURRENT	OPTION	EVIDENCE

3. Uncertain information

CURRENT	OPTION	EVIDENCE

Working conclusion or question

Review by

VEHICLE SERVICE BUDGET & NEXT STEP

Make the next step happen

Each useful action has an owner, a date and a result that can be checked.

ACTION 1 Record vehicle basics and current concerns without diagnosing them.

Concrete next action

Owner / due

ACTION 2 Log service date, odometer reading, work carried out and cost.

Concrete next action

Owner / due

ACTION 3 Use the actual owner manual or service advice for the next review.

Concrete next action

Owner / due

IMPORTANT CONTEXT

Do not treat a worksheet as confirmation of vehicle safety; qualified assessment is essential for safety-critical concerns.

- [ ] Source checked
- [ ] Next action assigned

VEHICLE SERVICE BUDGET & NEXT STEP

Review a worked example

FICTIONAL EXAMPLE

October 12 / 128,400 km / Tire pressure checked by service shop / invoice reference saved / next review per manual.

BEFORE YOU RELY ON YOUR RECORDS

- [ ] Facts distinguished from estimates
- [ ] Dates, units and totals checked
- [ ] Source evidence saved separately
- [ ] Private identifiers protected

What will be improved next time?

Do not treat a worksheet as confirmation of vehicle safety; qualified assessment is essential for safety-critical concerns.

VEHICLE SERVICE BUDGET & NEXT STEP

Vehicle systems

This page is tailored to the topic. Use it to check key items before closing your file.

AREA	RECORD	NEXT CHECK
Tires		
Brakes		
Steering		
Engine and fluids		
Service history		

One additional item to check