PERSONAL WORKING REPORT

Family Pickup Schedule Example with Confirmation States

Organize the time, destination and confirmation state of family pickups without a large shared calendar.

4 records · Created 18 Nov 2026 · All records

SAVED RECORDS	ARRANGEMENTS	RECORDED COMPLETE
4	4	1

WORKING ENTRIES

REPORT NOTE

Fictional teaching data, not real customer records. Each owner has to confirm the actual arrangement directly. Locations are short labels rather than real addresses. Done is used only after the pickup has been checked.

Pickup time	Pickup point or activity	Person responsible	Confirmation	Contact or change notice
2026-10-19T15:20	Activity A pickup point	Alex	Done	Completed and checked in this fictional record.

Pickup time	Pickup point or activity	Person responsible	Confirmation	Contact or change notice
2026-10-20T16:00	Activity B pickup point	Sam	Shared	Confirm the actual arrangement directly; this status sends no message.
2026-10-21T15:30	Activity C pickup point	Alex	To confirm	Availability needs a direct check.
2026-10-22T17:10	Activity D pickup point	Sam	To confirm	Keep a private backup contact outside shared exports.