PET VISIT PREPARATION DESK

Build the baseline

Write facts and sources before filling the main table. Do not guess at missing information.

Project or subject

Date or period

STEP 1 Use a pet label and one preparation item or question per row.

STEP 2 Assign the person collecting the document or observation.

STEP 3 After the appointment, record the veterinarian's instructions and the next follow-up to confirm.

STEP 4 Which fact or document still needs checking?

PET VISIT PREPARATION DESK

Keep a dated record

Record what actually occurred. Reprint this page whenever you need more rows.

Reference period

Review date

VISIT OR REVIEW DATE	PET LABEL AND PREPARATION ITEM	PERSON RESPONSIBLE	PREPARATION PROGRESS	OBSERVATION, QUESTION OR AGREED FOLLOW-UP

Outstanding question or record to confirm

PET VISIT PREPARATION DESK

Make the next step happen

Each useful action has an owner, a date and a result that can be checked.

ACTION 1 Use a pet label and one preparation item or question per row.

Concrete next action	Owner / due

ACTION 2 Assign the person collecting the document or observation.

Concrete next action	Owner / due

ACTION 3 After the appointment, record the veterinarian's instructions and the next follow-up to confirm.

Concrete next action	Owner / due

IMPORTANT CONTEXT

This is an organizer, not veterinary diagnosis or treatment advice. Contact a veterinarian directly for urgent concerns.

- [ ] Source checked
- [ ] Next action assigned