RENTAL ITEM TURNAROUND CHECK

Build the baseline

Write facts and sources before filling the main table. Do not guess at missing information.

Project or subject

Date or period

STEP 1 Identify the item and specific return or inspection step without entering customer identifiers.

STEP 2 Record observed condition and any missing part before preparing the next handoff.

STEP 3 Follow manufacturer instructions and applicable safety rules for the relevant equipment.

STEP 4 Which fact or document still needs checking?

RENTAL ITEM TURNAROUND CHECK

Keep a dated record

Record what actually occurred. Reprint this page whenever you need more rows.

Reference period

Review date

NEXT REVIEW / SCHEDULED TIME	STEP OR DELIVERABLE	RESPONSIBLE PERSON	PROGRESS	EVIDENCE AND NEXT CONFIRMATION

Outstanding question or record to confirm

RENTAL ITEM TURNAROUND CHECK

Make the next step happen

Each useful action has an owner, a date and a result that can be checked.

ACTION 1 Identify the item and specific return or inspection step without entering customer identifiers.

Concrete next action	Owner / due

ACTION 2 Record observed condition and any missing part before preparing the next handoff.

Concrete next action	Owner / due

ACTION 3 Follow manufacturer instructions and applicable safety rules for the relevant equipment.

Concrete next action	Owner / due

IMPORTANT CONTEXT

Completing this checklist is not a product-safety certification or rental booking. Do not release damaged or uncertain safety-critical equipment based on a checklist alone.

- [ ] Source checked
- [ ] Next action assigned