VEHICLE MILEAGE REVIEW DESK

Build the baseline

Write facts and sources before filling the main table. Do not guess at missing information.

Project or subject

Date or period

STEP 1 Use miles consistently and obtain the review mileage from an appropriate source.

STEP 2 Record the odometer reading actually observed.

STEP 3 Keep the source and any mechanic question beside the comparison.

STEP 4 Which fact or document still needs checking?

VEHICLE MILEAGE REVIEW DESK

Keep a dated record

Record what actually occurred. Reprint this page whenever you need more rows.

Reference period

Review date

RECORD OR REVIEW DATE	VEHICLE OR SERVICE ITEM	PERSON RESPONSIBLE	REVIEW MILEAGE (MI)	ODOMETER READING (MI)	SCHEDULE SOURCE AND NEXT CONFIRMATION

Outstanding question or record to confirm

VEHICLE MILEAGE REVIEW DESK

Make the next step happen

Each useful action has an owner, a date and a result that can be checked.

ACTION 1 Use miles consistently and obtain the review mileage from an appropriate source.

Concrete next action	Owner / due

ACTION 2 Record the odometer reading actually observed.

Concrete next action	Owner / due

ACTION 3 Keep the source and any mechanic question beside the comparison.

Concrete next action	Owner / due

IMPORTANT CONTEXT

This desk does not prescribe maintenance intervals or assess roadworthiness. A mileage gap is not a guarantee that a vehicle is safe to use.

- [ ] Source checked
- [ ] Next action assigned